



Objectives Sheet

COR 222 - Contracting Officer's Representative Course

Course Learning/Performance Objectives followed by enabling learning objectives

COR 222.U01.01	Recognize the duties, limitations and authority of the COR.
COR 222.U01.01.01	Given a contract for which you are the COR, identify the documents required by regulation and policy to be maintained in the COR file
COR 222.U01.01.02	Describe the duties of the COR as outlined in the delegation letter
COR 222.U01.01.03	Recognize the basic information (period of performance, SOW, contract value) found in a contract to include the uniform contract format
COR 222.U02.01	Identify key laws and regulations that address fraud, waste and abuse and ethical considerations in federal contracting
COR 222.U02.01.01	Identify how potential organizational conflicts of interest can effect contract management
COR 222.U02.01.02	Identify how a COR reports suspected incidents of fraud, waste and abuse and unethical conduct
COR 222.U03.01	Recognize COR responsibilities in acquisition mission support planning
COR 222.U03.01.01	Identify market research actions of the COR
COR 222.U03.01.02	Identify the process for developing an independent Government cost estimate.
COR 222.U03.01.03	List the requirements for preparing a statement of work or statement of objectives.
COR 222.U03.01.04	Recognize the role of the COR in the overall strategic planning of an acquisition
COR 222.U03.01.05	Recognize the various types of funds and fiscal controls applied to contracts
COR 222.U03.01.06	Identify the elements of a Purchase Request
COR 222.U04.01	Recognize the COR responsibilities in the contract award process
COR 222.U04.01.01	Identify the COR responsibilities in the source selection evaluation
COR 222.U04.01.02	List the COR responsibilities related to site surveys and pre-award surveys
COR 222.U04.01.03	Identify appropriate evaluation factors/criteria
COR 222.U04.01.04	List the considerations in determining incentive/award plans
COR 222.U04.01.05	Recognize how contract types impacts COR responsibilities
COR 222.U04.01.06	Identify the various methods of contracting for a supply or service
COR 222.U05.01	Given a contract action, identify the delegated technical functions for which the COR is responsible.
COR 222.U05.01.01	Verify that the government obligations in the contract are completed.
COR 222.U05.01.02	Recognize the requirement to safeguard data with restrictive markings
COR 222.U05.01.03	List the contents of a Quality Assurance Surveillance Plan (QASP)/ Performance Assessment Plan (PAP)
COR 222.U05.01.04	Identify factors to be assessed when documenting a contractor's performance
COR 222.U05.01.05	In performance based contracts, identify techniques for verifying performance of work IAW the Government's QASP
COR 222.U05.01.06	Explain the award fee process and the role the COR plays in providing input to the Award Fee Review Board
COR 222.U06.01	Describe the administrative duties of the COR as outlined in the delegation letter.
COR 222.U06.01.01	Distinguish between personal and non-personal services, acting accordingly when working with contractor personnel.
COR 222.U06.01.02	Identify the communications necessary among all interested parties to the contract as frequently as needed to ensure the services provided meet the established standards.
COR 222.U06.01.03	Define the role and authority of CORs regarding past performance
COR 222.U06.01.04	Account for safety, security, labor, Service Contract Labor Standards (formerly Service Contract Act), environmental law, and regulatory requirements the contractor must comply with
COR 222.U07.01	Identify when proposed changes under the contract are needed; so that the best interests of the government are protected
COR 222.U07.01.01	Identify COR responsibilities supporting the planning and submission of contract changes documents needed to negotiate a modification
COR 222.U07.01.02	Determine if a change is within the scope of the contract.
COR 222.U07.01.03	Recognize how the COR's responsibility for providing cost estimates assist KOs in negotiating proposed changes in scope of work under the contract.
COR 222.U07.01.04	Identify the common causes of constructive change
COR 222.U09.01	Recognize the COR's role in tracking the contract schedule
COR 222.U09.01.01	Analyze contract schedule compliance, to include all SOW requirements and CDRL deliverables
COR 222.U09.01.02	Discuss when and why schedule compliance must be brought to the attention of the KO
COR 222.U10.01	Recognize the COR's role in tracking contract expenditures



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COR 222.U10.01.01	Identify methods of tracking contract obligations using ACRNS and CLINs in a contract
COR 222.U10.01.02	Identify the contracting expenditures, funding issues, overruns, requests for travel and overtime that will be discussed with the KO
COR 222.U10.02	Recognize the importance of the COR as a representative of the Contracting Officer during performance of the contract
COR 222.U10.02.01	Define the COR's role in the resolution of issues under the contract and his/her role in monitoring corrective actions
COR 222.U10.02.02	Identify the duty to provide technical clarification to the Contractor without creating an unauthorized obligation or constructive change to the contract
COR 222.U10.02.03	Distinguish between formal and informal communication and its affect on giving technical direction
COR 222.U10.02.04	Identify the communications necessary among all parties to ensure the services provided meet the terms and conditions in the contract
COR 222.U10.03	Identify major requirements for timely invoice review and payments
COR 222.U10.03.01	Discuss the invoice policy of FAR Part 32.9.
COR 222.U10.03.02	Identify invoice payment requirements associated with appropriate contract invoice clause
COR 222.U10.03.03	Determine steps to verify the accuracy and validity of the contractor's interim invoices under cost/T&M/LH contracts
COR 222.U10.03.04	Recognize procedures for reporting invoice issues.
COR 222.U10.03.05	Recognize invoice requirements for fixed-price deliverables.
COR 222.U10.03.06	List payment process activities under Prompt Payment Act.
COR 222.U11.01	Describe a COR's responsibilities in inspecting and accepting goods and services
COR 222.U11.01.01	Compare the inspection clauses for fixed type and cost reimbursement contracts for supplies, services and construction.
COR 222.U11.01.02	Explain the primary purpose of government inspection.
COR 222.U11.01.03	Identify documentation requirements when performing inspection and acceptance.
COR 222.U11.01.04	Explain the COR role in documenting acceptance via the DD Form 250 in Wide Area Workflow.
COR 222.U11.01.05	List the exceptions to final acceptance.
COR 222.U12.01	Identify the CORs participation in contract closeout
COR 222.U12.01.01	Given a scenario, list actions that must be taken to close out a contract.
COR 222.U13.01	Identify the unique characteristics of a construction contract
COR 222.U13.01.01	Compare the inspection clauses for fixed type and cost reimbursement contracts for construction
COR 222.U13.01.02	Recognize the appropriate application of liquidated damages in construction contracts
COR 222.U13.01.03	Recognize and describe the impact of differing site conditions in construction contracts
COR 222.U14.01	Identify control and disposition requirements for government furnished or leased assets
COR 222.U14.01.01	Describe the reporting requirements for lost, damaged or destroyed Government assets.
COR 222.U14.01.02	Discuss the contractor's requirements to inventory equipment.
COR 222.U14.02	Identify the unique characteristics of contracts in major systems and R&D acquisitions
COR 222.U14.02.01	Define EVM and cost performance reporting
COR 222.U14.02.02	Define the major actions required to evaluate the contractor's engineering efforts and management systems.
COR 222.U14.02.03	List what you can and cannot discuss with the contractor concerning drawings, specifications and performance parameters